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11 September 1950

MEMORANDUM FOR: CHIEF, STAFF I
CHIEF, TRD ✓
II/SA/TR

SUBJECT: Preparation of Training Manuals

REFERENCE:

Subject: Progress Report on the Training Manuals

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1. Discussions have been held from time to time with the addressees regarding urgency and importance of preparation of adequate training manuals which would incorporate basic policies and doctrines as well as operating procedures and techniques. I am cognizant of the many difficulties involved in the preparation of such manuals and also appreciative of the effort that is being made to prepare them. In recognition of the mutual interest in this field, I suggest that a conference be held to review current progress and see if ways and means can be discovered to expedite their completion. In anticipation of your concurrence in this suggestion, I am asking [] (II/SA/TR) to get in touch with interested parties and arrange a meeting at their convenience.

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[]
Chief, Staff II

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CHII/EJG/abf

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☒ DECLASSIFIED
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